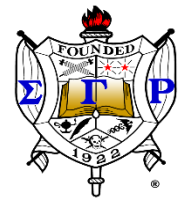




Southwestern Region, Sigma Gamma Rho Sorority, Inc.
Recommendations Committee
Regional Conference – March 14 - 17, 2024
Recommendations



Rec #	Submitted by:	Document to be Amended	Article, Section, Sub-Section Page	Current Language	Proposed Language	Rationale
1	Nu Pi Sigma	SWR Bylaws	Article IV Regional Regulations Section 1.	<p>B. Regional conferences are to be held during the weekend. 1. Chapter tax and individual registration fees shall be used to defray the expenses of the conferences, except as indicated. 2. The registration fee for the conference shall be set by the Regional Executive Board. 3. The Grand Chapter provides the expense account of the Regional Syntaktes. 4. Social affairs during the regional conference are paid for by the entertaining chapter. 5. To be eligible for Regional Conference registration, sorors must be financial on all levels. However, non-financial sorors may register as guests. Non-financial sorors may also register for conferences if a reactivation package is part of that conference registration. 6. All regional monies shall be handled by the Regional Tamiochus. 7. To be eligible for Regional Conference registration, sorors must be financial on all levels. However, non-financial sorors may register as guests. Non-financial sorors may also register for conferences if a reactivation package is part of that conference registration. 8. All regional monies shall be handled by the Regional Tamiochus, and a complete report of income, expenses, and balance in treasury shall be sent to the Grand Grammateus within thirty (30) days after the Regional Conference. 9. All financial Life Members attending the Regional Conference shall received a 10% discount off the registration fees.</p>	<p>ADD: 10. If the Southwestern Region member (referring to all levels of membership) is unable to attend the Regional Conference, shall receive a prorated registration refund of 50% after the registration deadline. The Region will issue refunds 10 business days after a written request for the refund has been submitted to the Regional Tamiochus. The Regional Conference registration refunds do not include travel nor hotel arrangements. Chapter delegates please refer to your chapter and your chapter bylaws.</p>	<p>This will allow Sorors an opportunity to recoup money due to unforeseen conflicts.</p>

2.	Nu Pi Sigma	SWR Bylaws	Article IV Regional Regulations Section 3. Regional Areas	None	ADD: C. Registration fees for Regional Area meetings are not eligible for refunds.	Sorors/Chapters must be aware that Regional Area meetings are ineligible for refunds.
3.	Nu Pi Sigma	SWR Bylaws	Article XI Financial Regulations Add New Section	None	ADD: Section 8. Transferring out of Region: Sorors who transfer out of the Southwestern Region to another region shall be refunded 100% of their regional dues before September 30th. Refunds will be issued 10 business days after a written request for the refund has been submitted to the Regional Tamiochus and the Regional Grammateus. The notice of transfer must be noted and approved in the National Sigma Gamma Rho Sorority Inc., website transfer portal.	This will allow Sorors an opportunity to recoup money due to unforeseen circumstances
4.	Nu Pi Sigma	National Bylaws	Article II Membership Section 205. I.	General Membership. Alumnae members who for whatever reason prefer not to affiliate with the nearest chapter but who wish to be active with the sorority shall be designated as a General Member. General Members: A. Shall remit the following fees directly to the National Headquarters: head tax, insurance fee and surcharge. B. Shall remit the National Education Fund fee to its treasurer. C. Shall remit the Sigma Public Education and Research (SPEAR) Foundation fee directly to the appropriate Foundation Officer. D. Shall be exempt from local assessments as identified as prerequisites to good financial standing. E. Hold no voting privileges at regional conferences and shall have no voting privileges at the Boule. F. Must become and maintain T.O.R.C.H. certification. G. Shall remit regional fees directly to the regional Grammateus of the region with which they affiliate. H. Cannot hold elected or appointed offices on the National or regional levels. I. Cannot apply for life membership. J. Years spent in this category of membership will not count	General Membership. Alumnae members who for whatever reason prefer not to affiliate with the nearest chapter but who wish to be active with the sorority shall be designated as a General Member. General Members: A. Shall remit the following fees directly to the National Headquarters: head tax, insurance fee and surcharge. B. Shall remit the National Education Fund fee to its treasurer. C. Shall remit the Sigma Public Education and Research (SPEAR) Foundation fee directly to the appropriate Foundation Officer. D. Shall be exempt from local assessments as identified as prerequisites to good financial standing. E. Hold no voting privileges at regional conferences and shall have no voting privileges at the Boule. F. Must become and maintain T.O.R.C.H. certification. G. Shall remit regional fees directly to the regional Grammateus of the region with which they affiliate. H. Cannot hold elected or appointed offices on the National or regional levels. I. Cannot apply for life membership. J. Years spent in this category of membership will not count towards a life membership. I. General members are not entitled to representation at regionals conferences and Boules	This will allow sorors that have extenuating circumstances grace.

				towards a life membership. K. General members are not entitled to representation at regionals conferences and Boules.		
5.	Nu Pi Sigma	National Bylaws	Article II Membership Section 207. D. Life Members	A. All Founders shall hold life membership in Sigma Gamma Rho Sorority with the right to vote in Board and Grand Chapter sessions. B. Life members shall: 1. be exempt from paying head tax 2. have a vote in Regional and Grand Chapter sessions 3. be subject to all other local and Regional membership requirements. 4. be provided with a 5% discount on official sorority jewelry purchased through the authorized jeweler. C. Life membership shall be available only to sorors who have been active for at least ten years and who hold a minimum of a bachelor's degree. D. Years spent in the category of General Membership (or as an International Member) shall not count towards qualifying years for a Life Membership.	Section 207 A. All Founders shall hold life membership in Sigma Gamma Rho Sorority with the right to vote in Board and Grand Chapter sessions. B. Life members shall: 1. be exempt from paying head tax 2. have a vote in Regional and Grand Chapter sessions 3. be subject to all other local and Regional membership requirements. 4. be provided with a 5% discount on official sorority jewelry purchased through the authorized jeweler. C. Life membership shall be available only to sorors who have been active for at least ten years and who hold a minimum of a bachelor's degree D. Years spent in the category of General Membership (or as an International Member) shall not count towards qualifying years for a Life Membership.	This will allow sorors that have extenuating circumstances grace.
6.	Nu Pi Sigma	National Standard Operating Procedures	Section 2 Membership 2.160 General Member	General Member -Alumnae members who for whatever reason prefer not to affiliate with a local chapter shall be a General Member. They shall pay National and regional fees and a National surcharge fee. They will not have a vote at regional or National meetings. They must maintain TORCH certification. Years spent as a General Member will not count towards Life Membership status. General Members cannot serve as elected or appointed officers in the sorority.	General Member -Alumnae members who for whatever reason prefer not to affiliate with a local chapter shall be a General Member. They shall pay National and regional fees and a National surcharge fee. They will not have a vote at regional or National meetings. They must maintain TORCH certification.: Years spent as a General Member will not count towards Life Membership status.	This will allow sorors that have extenuating circumstances grace
7.	Nu Pi Sigma	SWR Bylaws	Article XI Financial Regulations Add New Section	None	ADD: 9. Each local chapter should include language in their bylaws regarding the management of local dues (i.e., refunding of local dues when a Soror transfers out of their chapter).	Provides clarity regarding how certain financial matters are handled rather than leaving it up to individual interpretation.
8.	Nu Pi Sigma	National Bylaws	Article VII Regional Regulations Section 701. Regional Meetings. C.	C. Regional meetings are to be held during the weekend. 1. Chapter tax and individual registration fees shall be used	ADD: 6. If the member (referring to all levels of membership) is registered as a guest or registered as a non-financial	This will allow Sorors an opportunity to recoup money

			Add 6.	to defray the expenses of the meetings except as indicated. 2. The Grand Chapter provides the expense account of the Regional Syntaktes. 3. Social affairs during the Meeting are paid for by the entertaining chapter. 4. The registration fee for the regional conference shall be set by the region. 5. To be eligible for Regional Conference and Boule registration, sorors must be financial on all levels. However, non-financial sorors may register as guests. Non-financial sorors may also register for conferences if a reactivation package is part of that conference registration	member and has paid a registration fee for a conference as part of a reactivation package but is unable to attend Regional Conference shall receive a prorated registration refund of 50% after the registration deadline. Refunds will be issued 10 business days after a written request for the refund has been submitted to the Regional Tamiochus. The Regional Conference registration refunds do not include travel nor hotel arrangements. Chapter delegates please refer to your chapter and your chapter bylaws.	due to unforeseen circumstances.
9.	Zeta Delta Sigma	SWR Bylaws	Article XI Financial Regulations Section 3. B. Individual Assessments 1 st line	B. Individual Assessments \$ 50 per Alumnae Member \$40.00 per Undergraduate Member \$40.00 per Philo Affiliate \$15.00 Per Rhoer Affiliate	B. Individual Assessments \$100 Alumnae Inductees (One-time assessment includes 2 financial years) \$ 50 per Alumnae Member \$80 Undergraduate Inductees (One-time assessment includes 2 financial years) \$40.00 per Undergraduate Member \$40.00 per Philo Affiliate \$15.00 Per Rhoer Affiliate	Individual Regional Assessment Fees should be added to the Individual Assessments Section
10.	Zeta Delta Sigma	SWR Bylaws	Article XI Financial Regulations Section 6. Financial Reports A. and re-letter existing subsections	A. Complete financial reports of all monies received, expended and on hand must be forwarded to National Headquarters by each region. By July 15th of each year. B. All monies handled by the regional Philos shall be included in the Regional Tamiochus' report forwarded to National Headquarters. Reports should include affiliate financial reports. All monies received by the Regional Philos Treasurer shall be included in the Regional Tamiochus report which should also be submitted to National Headquarters	SECTION 6. Financial Reports A. Give a complete profit & loss and balance sheet report including all monies received, expended, and on hand to the regional delegation at regional conferences. B. Complete financial reports of all monies received, expended and on hand must be forwarded to National Headquarters by each region by July 15th of each year. C. All monies handled by the regional Philos shall be included in the Regional Tamiochus' report forwarded to National Headquarters. Reports should include affiliate financial reports. All monies received by the Regional Philos Treasurer shall be included in the Regional Tamiochus report which should also be submitted to National Headquarters	Updating the financial reports included to the regional delegation
11.	Zeta Delta Sigma	SWR Bylaws	Article XI Financial Regulations Section 5. Regional Monies D.	D. The following officers and regional team will be extended courtesies in conference registration, regional meals, travel and lodging as determined by the	D. After the Delegate Assembly at the regional conference approves the regional budget for the sorority year, any line item, transfers, or expenditure	This ensures a system of checks and balances for spending on the regional level.

			Re-letter additional sub-sections	Budget and Finance Committee and outlined in the regional budget approved by the body: Elected and appointed Regional Officers, Past Syntakti, Coordinators, Committee Chairs and International Officers (elected and appointed living in the region). The top three ranking officers shall be extended full regional conference courtesies and the Immediate Past Syntaktes – 1st year only Outgoing officers will not be reimbursed for any expenses or compensations until they have completed all duties of their offices, including the transfer of all records, documents and any other regional property that should be	adjustments outside of the approved budget requires two-thirds (2/3rds) vote approval of the Southwestern Region Board of Directors and must be recorded in the Tamiochus report. E. The following officers and regional team will be extended courtesies in conference registration, regional meals, travel and lodging as determined by the Budget and Finance Committee and outlined in the regional budget approved by the body: Elected and appointed Regional Officers, Past Syntakti, Coordinators, Committee Chairs and International Officers (elected and appointed living in the region). The top three ranking officers shall be extended full regional conference courtesies and the Immediate Past Syntaktes – 1st year only Outgoing officers will not be reimbursed for any expenses or compensations until they have completed all duties of their offices, including the transfer of all records, documents and any other regional property that should be	
12.	Zeta Delta Sigma	SWR Bylaws	Article XI Financial Regulations Section 7. re-number additional sections	SECTION 7. New Member Fees: New sorors shall pay two years of individual regional assessments to cover the current sorority year and the post induction sorority year. (See fees and assessments)	SECTION 7. Audit An audit by an external auditing firm not affiliated with the Southwestern Region shall be done after each Sorority year at the region's expense. This shall start with the 2020–2021 Sorority year. The report will be posted to the Southwestern region delegation showing the results. SECTION 8. New Member Fees: New sorors shall pay two years of individual Regional assessments to cover the current sorority year and the post induction sorority year. (See fees and assessments)	Adding Bd. of Directors approval for two-part approval.
13.	Southwestern Region Recommendations Committee	SWR Bylaws	Article XI Financial Regulations Section 7. and re-number additional sections	SECTION 7. New Member Fees: New sorors shall pay two years of individual regional assessments to cover the current sorority year and the post induction sorority year. (See fees and assessments)	SECTION 7. Audit An audit by an external auditing firm not affiliated with the Southwestern Region shall be done biennially after each office term on even calendar years. The audit will be obtained at the region's expense. Audit shall start with the 2020–2022 sorority year. The auditors' results will be	An audit ensures the delegation financial reports are in good standing.

					<p>posted to the Southwestern region delegation.</p> <p>SECTION 8. New Member Fees: New sorors shall pay two years of individual Regional assessments to cover the current sorority year and the post induction sorority year. (See fees and assessments)</p>	
14.	SWR Recommendations Committee	SWR Bylaws	Article X Standing Committees Section 3. Budget and Finance Committee B.	<p>The Budget and Finance Committee shall be chaired by the Regional Tamiochus and composed of the Grammateus and three (3) other members appointed by the Regional Syntaktes. It shall be the responsibility of this committee to:</p> <p>A. Prepare an annual budget and submit a report to the Executive Board and the Regional Chapter.</p> <p>B. Audit financial records of the financial officers and make appropriate recommendations for the Executive Board of the Regional Chapter.</p> <p>C. Review the submitted expenses and receipts and decide on reimbursement if not in the approved Regional budget.</p>	<p>The Budget and Finance Committee shall be chaired by the Regional Tamiochus and composed of the Grammateus and three (3) other members appointed by the Regional Syntaktes. It shall be the responsibility of this committee to:</p> <p>A. Prepare an annual budget and submit a report to the Executive Board and the Regional Chapter.</p> <p>B. Audit financial records of the financial officers and Make appropriate recommendations for the Executive Board of the Regional Chapter.</p> <p>C. Review the submitted expenses and receipts and decide on reimbursement if not in the approved Regional budget.</p>	<p>Financial audits should be done by an audit committee separate from the Budget and Finance Committee, or an external audit firm/Certified Public Accountant</p>
15.	Zeta Delta Sigma	SWR Bylaws	Article X Standing Committees Section 3. Budget and Finance Committee C.	<p>Budget and Finance Committee</p> <p>The Budget and Finance Committee shall be chaired by the Regional Tamiochus and composed of the Grammateus and three (3) other members appointed by the Regional Syntaktes. It shall be the responsibility of this committee to: A. Prepare an annual budget and submit a report to the Executive Board and the Regional Chapter. B. Audit financial records of the financial officers and make appropriate recommendations for the Executive Board of the Regional Chapter. C. Review the submitted expenses and receipts and decide on reimbursement if not in the approved Regional budget</p>	<p>Budget and Finance Committee</p> <p>The Budget and Finance Committee shall be chaired by the Regional Tamiochus and composed of the Grammateus, and three (3) other members appointed by the Regional Syntaktes. It shall be the responsibility of this committee to: A. Prepare an annual budget and submit a report to the Executive Board and the Regional Chapter. B. Audit financial records of the financial officers and make appropriate recommendations for the Executive Board of the Regional Chapter. C. Review the submitted expenses and receipts and decide on reimbursement if not in the approved Regional budget after Board of Directors approval. The report will be posted to the Southwestern region delegation showing the results.</p>	<p>Adding Bd. of Directors approval for two-part approval.</p>

16.	Zeta Delta Sigma	National Bylaws	Article IX Grand Chapter, Section 902. Delegates. C.	Article IX Grand Chapter, Section 902 Delegates C. Term: Each delegate and alternate shall be elected for a two-year term. Delegates shall assume office on the first official day of the Boule and, provided they remain financial, shall serve until the first official day of the next Boule.	Article IX Grand Chapter, Section 902 Delegates C. Term: Each delegate and alternate shall be elected for a two one -year term. Delegates shall assume office on the first official day of the Boule and, provided they remain financial, shall serve until the first official day of the next sorority year. On non-boule years delegates and alternates shall assume office July 1st	A delegate term of two years may be hard to achieve due to membership changes, financial obligations and extenuating circumstances. These circumstances can be less taxing with a one-year term.
17.	Lambda Upsilon Sigma	Southwestern Region By-laws	Article VI Regional Officers/Representatives Section 11.	Vacancies of officers other than those listed in Section 9, shall be filled by appointment by the Regional Syntaktes and shall serve until election for said office is due.	Vacancies of officers other than those listed in Section 9, shall be filled by appointment by the Regional Syntaktes within 45 days of vacancy and shall serve until election for said office is due.	Officer roles need to be filled within a timely manner for consistency and support of the needs of the membership.
18.	Lambda Upsilon Sigma	Southwestern Region By-laws	Article XI: Financial Regulations Section 5. Regional Monies	None	E. Cultured Pearls will receive a 25% discount on regional conference registration fees for both early bird and regular registration.	We want to honor our Cultured Pearls with this privilege and have them present at our Regional Conference. Many cannot attend both regional and national and this matches the national position of discounted fees for conference attendance.
19.	Mu Sigma Sigma	National Constitution and Bylaw	Rituals New Ritual Add R-29	None	See attached Ritual Addendum 1	Now that Sigma Gamma Rho has the official blazer and it is included in the new member intake package, it would be stimulating for membership to have a commemorative ceremony to honor the receiving of the blazer. This blazer is a branding tool and it is vital that members understand the importance of branding and marketing our organization and how the blazer is critical in that movement. Having this ceremony will be an additional method outside of the TORCH process to allow new members to bond with other chapter members and further understand just what it means

						to be a member and wear these letters. This official Gold Blazer Ceremony will be held at the time that blazers are received either immediately following induction or a date decided by chapter
20.	Mu Sigma Sigma	National Rituals	Rituals Rededication/Reclamation Ceremony Add R-30	None	See Attached Ritual Addendum #2	As members are welcomed back into the Sigma family as a reclaimed member, it is necessary that we take extra steps to make them feel welcome.
21.	Southwestern Region Recommendations Committee	SWR Bylaws	Article X Standing Committees Section 1. Standing Committees A. 2. and re-number subsequent committees	A. Composed of active sorors and shall assume such duties as specified in the Bylaws and/or assigned by the Syntaktes. A soror may chair only one committee. The committee chair shall submit written reports of the activities and accomplishments when requested. Standing Committee shall consist of no fewer than five (5) members and not committee and nominating committee, which is appointed by the Regional Executive Board, shall be appointed by the Regional Syntaktes at least sixty (60) days prior to the Regional Conference, and shall serve until their successors are appointed. (1) Achievement and Awards; (2) Budget and Finance; (3) Bylaws/Policies and Procedures; (4) Conference Planning; (5) Credentials; (6) Election; (7) Life members (8) Membership; (9) Memorial; (10) Music; (11) National Programs; (12) Nominations; (13) Protocol; (14) Public Relations; (15) Recommendations; (16) Resolutions (17) Scholarships; (18) Social Action; (19) Technology (20) Time and Place; (21) Youth Services.	A. Composed of active sorors and shall assume such duties as specified in the Bylaws and/or assigned by the Syntaktes. A soror may chair only one committee. The committee chair shall submit written reports of the activities and accomplishments when requested. Standing Committee shall consist of no fewer than five (5) members and not committee and nominating committee, which is appointed by the Regional Executive Board, shall be appointed by the Regional Syntaktes at least sixty (60) days prior to the Regional Conference, and shall serve until their successors are appointed. (1) Achievement and Awards; (2) Audit (3) Budget and Finance; (4) Bylaws/Policies and Procedures; (5) Conference Planning; (6) Credentials; (7) Election; (8) Life members (9) Membership; (10) Memorial; (11) Music; (12) National Programs; (13) Nominations; (14) Protocol; (15) Public Relations; (16) Recommendations; (17) Resolutions (18) Scholarships; (19) Social Action; (20) Technology (21) Time and Place; (22) Youth Services, National Programs;	Conforming change if Recommendation #20 is adopted.
22.	Southwestern Region Recommendations Committee	SWR Bylaws	Article X Standing Committees Section 3. and re-number subsequent committees	SECTION 3. Budget and Finance Committee The Budget and Finance Committee shall be chaired by the Regional Tamiochus and composed of the	Section 3. Audit Committee: The Audit Committee shall consist of a Chair, elected by the Regional members and four (4) members appointed by the Syntaktes to review the Region's records.	Conforming motion if Recommendation # 20 is adopted. Adds separate audit committee. The committee that governs the books can

				<p>Grammateus and three (3) other members appointed by the Regional Syntaktes. It shall be the responsibility of this committee to:</p> <p>A. Prepare an annual budget and submit a report to the Executive Board and the Regional Chapter. B. Audit financial records of the financial officers and make appropriate recommendations for the Executive Board of the Regional Chapter. C. Review the submitted expenses and receipts and decide on reimbursement if not in the approved Regional budget.</p>	<p>2. The members of the Internal Audit Committee may not be current Financial Officers, Regional Syntaktes or members of the Budget and Finance Committee, but shall have some knowledge of the Region fiscal operations and general accounting procedures (i.e., past financial officers and members with an accounting or financial background). Immediate past fiscal officers may serve as either chair or a member as long as they avoid reviewing transactions which they may have been party to. The committee shall review the Region's financial records semiannually. The committee shall verify the existence of and Region adherence to the internal controls. The committee will document and recommend improvements to the internal controls to address any weaknesses.</p> <p>SECTION 4. Budget and Finance Committee The Budget and Finance Committee shall be chaired by the Regional Tamiochus and composed of the Grammateus and three (3) other members appointed by the Regional Syntaktes. It shall be the responsibility of this committee to:</p> <p>A. Prepare an annual budget and submit a report to the Executive Board and the Regional Chapter. B. Audit financial records of the financial officers and make appropriate recommendations for the Executive Board of the Regional Chapter. C. Review the submitted expenses and receipts and decide on reimbursement if not in the approved Regional budget.</p>	<p>not do its audits. This motion will mirror with Sigma Gamma Rho Sorority Bylaws and SOP's.</p>
23.	SWR Recommendations Committee	SWR Bylaws	Article VI Regional Officers/Representatives Section 1.	<p>All regional officers shall be qualified and in good financial standing at the local, regional, and national levels to be eligible for election to regional office. The elected officers shall be the Regional Syntaktes, Regional Undergraduate Chapter Coordinator, Regional Youth Services Coordinator, Regional</p>	<p>All regional officers shall be qualified and in good financial standing at the local, regional, and national levels to be eligible for election to regional office. The elected officers shall be the Regional Syntaktes, Regional Undergraduate Chapter Coordinator, Regional Youth Services Coordinator, Regional Grammateus, Regional Anti-Grammateus, Regional Tamiochus, Regional</p>	<p>Conforming motion if Recommendation # 20 is adopted. Adds Regional Audit Chair.</p>

				Grammateus, Regional Anti-Grammateus, Regional Tamiochus, Regional Epistoleus and Regional Nominations Committee Chair. The appointed officers shall be the Regional Parliamentarian, Regional Chaplain, Regional Sergeant-at-Arms, Regional Assistant Anti-Grammateus, Regional National Program Coordinator, Regional Philo Coordinator, and Regional Rhoer Coordinator and Regional Legal Advisor. No more than two (2) regional officers shall be elected from one chapter.	Epistoleus, Regional Nominations Committee Chair and Regional Audit Committee Chair . The appointed officers shall be the Regional Parliamentarian, Regional Chaplain, Regional Sergeant-at-Arms, Regional Assistant Anti-Grammateus, Regional National Program Coordinator, Regional Philo Coordinator, and Regional Rhoer Coordinator and Regional Legal Advisor. No more than two (2) regional officers shall be elected from one chapter.	
24.	SWR Recommendations Committee	SWR Bylaws	Article VII Qualifications for Officers and Elected Chairpersons Add Section 14.	None	Regional Audit Chairperson The Regional Audit Chairperson shall: <ol style="list-style-type: none"> 1. Have a working knowledge of the region's fiscal operations. 2. Have bookkeeping/accounting experience. 3. Have audit experience or experience examining and analyzing financial records/documents. 4. Have compliance & fraud knowledge. 	Conforming motion if Recommendation # 20 is adopted Add Regional Audit Chair Qualifications. Being in compliance with Sigma Gamma Rho Sorority, Inc. Bylaws and SOPs.
25.	Southwestern Region Recommendations Committee	SWR Bylaws	Article VIII Duties of Officer Add Section 14.	None	Section 13. Regional Audit Chairperson The Regional Audit Chairperson shall: <ol style="list-style-type: none"> 1. Be elected, by the Region. 2. Collect required financial records from the financial officers to complete audit. 3. Conduct the Region's audit semi-annually and when requested by the Region. 4. Secure the books within sixty (60) days of the close of each fiscal year and return the books to the Regional Tamiochus at the completion of the audit. 5. Provide the books to a Certified Public Accounting or Auditing firm for external audit review if needed. 6. Provide the audit report to the Regional Anti-Grammateus for review at the Executive Board meeting and Regional Conferences. 	Conforming motion if Recommendation # 20 is adopted Add Regional Audit Chair Duties. Being in compliance with Sigma Gamma Rho Sorority, Inc. Bylaws and SOPs